



**FBD Holdings plc**

## **IMPORTANT NOTICE**

### **Measures to reduce Coronavirus (Covid-19) transmission at the Annual General Meeting to be held on Friday 31 July 2020**

As a business we are trying to be flexible, innovative and resilient in our response during these extraordinary times. The government's "Roadmap for reopening society and business" advises that even during phase 4 remote working should continue for all workers or businesses that can do so and that social distancing should also continue. FBD feels that it is imperative that we play our role in trying to prevent community transmission and reducing unnecessary travel during this period. Given these considerations and the challenges they pose we believe it would be inappropriate to have a large gathering for our AGM during the Covid-19 pandemic.

The Annual General Meeting will take place in FBD House, Bluebell, Dublin 12 and not the Irish Farm Centre as has been our practice in the past. It is important to note that the meeting will be held under constrained circumstances, it will be conducted swiftly and efficiently and the venue will be vacated promptly.

#### **Voting**

Given the health risks we strongly encourage all shareholders on this occasion to submit their proxy forms remotely to ensure their vote counts at the AGM and refrain from attending in person. Proxy voting can be completed in advance of the AGM by availing of one of the following options:

- **By submitting a proxy by electronic means via the Registrar's website [www.eproxyappointment.com](http://www.eproxyappointment.com); or**
- **By posting the completed proxy to the Company's Registrar, Computershare Investor Services (Ireland) Limited, 3100 Lake Drive, Citywest Business Campus, Dublin 24, D24 AK82, Ireland to arrive by 29 July 2020 at 11:00 a.m.; or**
- **By submitting a proxy via the CREST System if you hold shares in CREST.**

For further instructions on remote voting, please see your enclosed proxy form and the Information for Shareholder forming part of the AGM notice, which is published on [www.fbdgroup.com](http://www.fbdgroup.com). Proxies must be received by no later than 11 a.m. on 29 July 2020.

#### **Teleconference Facility**

Members may listen to the proceedings of the meeting remotely by telephone conference:

#### **Participant**

1. In the 10 minutes prior to call start time, call the appropriate Participant Dial-In Number as listed below.
2. Enter the Event Passcode stated below and leave any information requested after the tone. You will be joined automatically to the conference.

|   |                     |
|---|---------------------|
| <b>Passcode:</b>                                | 5136589             |
| <b>Participant Event International Dial in:</b> | +44 (0) 2071 928338 |
| <b>Ireland, Dublin:</b>                         | 01 5060650          |
| <b>United Kingdom:</b>                          | 08444819752         |
| <b>Germany:</b>                                 | 03052002085         |
| <b>United States:</b>                           | 16467413167         |

Please note that this facility will allow you to listen to the business of the AGM only, you will not be able to use this facility to vote, raise points or issues, ask questions or table resolutions.

### **Questions at the AGM**

Members may submit questions relating to the business of the meeting in advance by email to [investorrelations@fbd.ie](mailto:investorrelations@fbd.ie) no later than 11 a.m. on 29 July 2020. Questions received will be addressed at the meeting.

Additionally, should you wish to be sent copies of any documents relating to the meeting, you may request these by telephoning the Company's Registrar on +353 1 4475 101 or by e-mail to [investorrelations@fbd.ie](mailto:investorrelations@fbd.ie).

If you have any queries, please contact me by e-mail to [investorrelations@fbd.ie](mailto:investorrelations@fbd.ie) or the Company's Registrar, Computershare Investor Services (Ireland) Limited on +353 1 4475 101.

#### **Derek Hall**

*Company Secretary*  
FBD House, Bluebell, Dublin 12, Ireland

30 June 2020